



Hazel Crest Park District
2600 W 171st Street
Hazel Crest, IL 60429
708.335.1500
www.hazelcrestpark.org

In response to the COVID-19 Pandemic, the Hazel Crest Park District has implemented immediately the following safeguards for patrons and staff at all Park District facilities. These policies and procedures were developed in accordance with the most recent Center for Disease Control and the State of Illinois mandates and may be changed and updated as required. Please note that due to the health and safety regulations, additional staff costs and disinfection requirements, a minimal Covid19 fee has been added to program costs. We ask for your full cooperation to ensure the safety and health of our staff and community.

REGISTRATION (Please Read Thoroughly)

- Registration for ALL programs is available and recommended to be completed online.
- **SPECIAL NOTE: Due to limited capacities, registration on the day a program starts will NO longer be allowed.**
- Please note that due to a maximum of eight (8) in the Fitness Center, patrons must register online in order securing their one-hour time frame as well as to purchase a virtual punch card. There are many one-hour sessions available to reserve your place at the Fitness Center. AGAIN, no Drop-In Fees can be collected.
- Each former Drop-In Program (Chair Cardio, Line Dance, Fitness Center Visits, and Drop-In Basketball) will be structured with the use of a Virtual Punch Card for a specific number of visits with varying expiration dates to accommodate your fitness workout schedules.
- Please note that all punch cards will NOW have an expiration date and will range from 30 to 120 days depending on value. Unused punches WILL NOT be carried over under any circumstances. When checking in, your visit will automatically be deducted from your current punch card.
- The online registration process is very safe and easy to set up. If you do not have access to a computer, please ask one of the customer service staff to assist you.
- The use of online and credit cards for registration greatly reduces the touch points that in-person registration requires and helps in minimizing the spreading of germs.

FACILITIES

- Entrances to the facilities have been modified. We ask that patrons form a single line and enter using "Enter" designated doors. No patron will be allowed entry without a face covering. The exception to this are children under the age of two years old.
- Each patron wanting to enter will be temperature checked by staff and asked to complete a brief Covid19 questionnaire. This information will be retained to complete required tracing information.
- If a line exists, one single line should be formed, adhering to socially-distanced floor markings.
- Program participants are required to maintain a six-foot social distance from each other as well as from staff members not located at the front desk.
- Hand sanitizing stations will be available throughout the facilities, so please use them when you arrive and when you depart.
- Our staff will also be required to wear face masks and/or gloves in order to minimize the transmission of germs through contact.
- Use of the locker room area is closed until further notice; however restrooms inside the locker rooms are available. We ask that patrons maintain social distance when using any restroom facilities. The number of guests allowed inside a restroom at one time will be limited to two in order to ensure social distancing.
- Please be sure to wash your hands upon entering and exiting restrooms.

CLEANING AND DISINFECTION

- All program rooms, restrooms, fitness center and recreation center will be sanitized on a regular basis. We ask for your cooperation in doing your part to keep our facilities and restrooms clean.
- Users of the Fitness Center are asked to disinfect and wipe down each machine after their personal use. Cleaning products will be readily available for your use.
- Soap will be available for hand washing in all restrooms.
- Staff will adhere to all CDC recommended cleaning guidelines.

PROGRAM EQUIPMENT AND SUPPLIES

- All patrons must bring their own equipment and supplies for program participation including water bottles. Patrons are encouraged to maintain control of all personal items by having one labeled bag to contain all program equipment required. These items should remain in the sole possession of the owner and should not be shared by users outside the owner's family.
- All water fountains remain closed until further notice.
- Any equipment or supplies left at the facility will be discarded and not saved in a Lost and Found.

SIGNAGE

Please be aware and read the required and necessary signs posted throughout all facilities. These signs are designed to keep staff and patrons safe. Some of the signs include:

- Face Masks Required
- Enter Only
- Exit Only
- Temperature & Questionnaire Screening Required
- No Program Spectators Allowed
- If You Are Feeling Sick...Please Stay Home

We are happy to be reopening and appreciate the cooperation of all staff and patrons as we all do our part in keeping our facilities and programs up and running. If you have any questions or concerns, please do not hesitate to send an email to info@hazelcrestpark.org.

Sincerely,

Hazel Crest Park District Board and Staff